

KAROLYN FRAINE • Newport, RI • kfraine@karolynfraine.com • 219-241-3965 • www.karolynfraine.com

Experienced museum professional in education and the arts. Proven ability in program and resource management, and the development and execution of engaging curriculum for diverse populations. Committed to providing students enriching experiences that inspire creativity and foster lifelong learning. Seeking the opportunity to utilize my expertise and passion for education and the arts.

Professional Experience

Apr 2022 - Pres. Exhibits Specialist, Naval War College Museum, Newport, RI

40 hours per week

- Manage, design, and update museum exhibits in six on-site galleries, 15 off-site and digital galleries
- Project Manager and Artistic Director of a successful \$75,000 exhibit installation contract involving communication and authorization across multiple agencies on Naval Station Newport
- Project Manager and Artistic Director of an exhibit for the 25th International Seapower Symposium, a biennial event hosted by the US Chief of Naval Operations at the Naval War College since 1969
- Utilize Adobe Illustrator, Photoshop, InDesign, and Acrobat to create museum exhibition graphics and documents including: large scale wall graphics, banners, panels, print publications, exhibition floor plans, elevations, PDF and Power Point presentations, and general museum documents
- Digitally prepare style guides, organize files, and oversee artistic design for contracted vendors
- Utilize Adobe Photoshop to digitally edit and enhance museum imagery for print and digital publication
- Certified Government Purchase Card Holder; oversee requisitions, purchases and reconciliation of museum purchases up to \$15,000 monthly
- Artistic, Technical, and Education Director for Naval History and Heritage Command's 3D Matterport camera program; including digital gallery management, editing, publication, filming, and the instruction of creating and managing digital assets across Naval History and Heritage Command's museum partners
- Collateral duties include: outreach and event coordination, educational programming, assistant safety officer, administrative security for public visitors (handling of Personal Identification Information and SECNAV forms)

Oct 2017 - Dec 2020 Associate Adjunct Professor of Visual Art, Pace University, Pleasantville, NY

15 hours per week

- Developed engaging synchronous and asynchronous curriculum for Painting 1 and Drawing 1
- Instructed traditional and nontraditional students in the technical and conceptual study of painting and drawing, and the written and verbal analysis of visual work
- Ranked first in virtual student engagement among the university's 60 introductory art courses
- Consistently rated as an exceptional educator and leader in student, peer and administrative evaluations
- Evaluated student performance through verbal and written feedback and reports
- Created and delivered comprehensive digital and print presentations
- Advised students on educational and professional goals
- Selected and organized course materials, and remained under budget each semester

Jan 2012 - Apr 2022 Fine Artist, Karolyn Fraine Fine Art, Long Valley, NJ

20 hours per week

- Specialization in fine art painting, printmaking, drawing, digital photography, and curatorial design
- Managed all aspects of marketing and design: website, photography, video, social media, branding and print
- Oversaw all aspects of business management, finance, inventory, correspondence, sales and commissions
- Provided exceptional customer service and received excellent referrals
- Packaged and shipped fragile objects worldwide in a timely manner

Jan 1995 - Dec 2006, International Pilot, Flight Engineer, Federal Aviation Administration Check Airman Boeing 727, 737, 757, 767 Heavy, Passenger Jet Airliners, United Airlines, Chicago, IL

40 hours per week

- Safely transported more than a million passengers and logged 5,000 instrument flight hours throughout the United States and Europe
- Logged more than 2,500 transatlantic flight hours in the Boeing 767, including 1000 pilot-in-command hours
- Communicated and coordinated complex needs across multiple agencies with precision and judgment
- Calculated, analyzed, and budgeted fuel expenditures against payload and dynamic flight conditions
- Analyzed complex technical 2D diagrams; synthesized and applied the technical data in a 3D environment
- Recognized for Outstanding Customer Service and Crew Leadership by management, customers, and peers

- Provided comprehensive training and evaluation of New Hire Flight Engineers as an FAA Line Check Airman
- Assumed control of a Boeing 767 Heavy Aircraft from an unresponsive Captain during a critical phase of flight and landed without incident

Sep 1994 - Dec 1994 International Pilot, McDonnell Douglas DC-8 Heavy Cargo Aircraft, American International Airways, Ypsilanti, MI

40 hours per week

- Trained and qualified for international flight operations on the McDonnell Douglas DC-8 heavy aircraft

Jan 1991 - May 1993 International Instructor Pilot / Pilot in Command, C-12 (Beechcraft King Air), Twin-Engine Turboprop Passenger Aircraft, United States Air Force, Ramstein Air Base, Germany

40 hours per week

- Safely logged 1,300 instrument flight hours while transporting VIP's throughout Europe and the Middle East, including the Gulf Area of Operations
- Exercised executive diplomacy while transporting Distinguished Military and Civilian VIP passengers, on single and multi-day agendas throughout Europe and Southwest Asia
- Notable VIP's include: General John Shalikashvili, Supreme Allied Commander Europe, General Robert C. Oaks, Commander in Chief, U.S. Air Forces in Europe, Senator and Mrs. Richard Lugar, Mrs. Alma Powell, Wife of General Colin Powell
- Managed the scheduling of more than 900 VIP missions and 3600 flight hours annually in the C-12 fleet
- Managed records and instructed operational aircrew training for junior and senior officers, O-2 through O-7
- Developed and delivered Total Quality Management workshop training to 100 squadron personnel
- Initiated, coordinated, and led an unscheduled, time-sensitive humanitarian mission
- Maintained Squadron Flight Publications and Regulations, and rewrote Squadron Protocol Regulations
- Secret Security Clearance

May 1989 - Dec 1990 International Pilot in Command, C-23, Twin-Engine Turboprop Cargo and Passenger Aircraft, Zweibrucken Air Base, Germany

40 hours per week

- Safely logged more than 1,000 instrument flight hours throughout Europe
- Upgraded to Pilot in Command in minimum time
- Managed weekly schedule for 70 pilots and 20 aircraft
- Coordinated international diplomatic clearances and overnight accommodations for 70 pilots and 20 aircraft
- Analyzed mission-essential operation logistics, including payload, estimated fuel requirements, weight and balance calculations for more than 250 missions
- Managed the dynamic and time-sensitive overnight squadron logistics for 20 aircraft in direct support of tactical NATO operations
- Secret Security Clearance

Mar 88 - Apr 89 Student Pilot, Laughlin Air Force Base, Del Rio, Texas

40 hours per week

- Safely planned and logged 200 incident-free flight hours in the Southwestern United States
- Safely landed a high performance T-38 jet after a catastrophic engine failure during a solo flight

Certification

- Airline Transport Pilot, Airplane Single and Multi-engine Land, Type Ratings A/B-757 and A/B-767
- Flight Engineer, Turbojet Powered

Education

May 2021 Master of Fine Arts in Painting, Savannah College of Art and Design, Savannah GA

- 4.0 G.P.A., Educator's Scholarship, Outstanding Academic Achievement Award

May 1987 Bachelor of Arts in Mathematics, Smith College, Northampton, MA

- 3.46 G.P.A., Dean's List, Air Force ROTC 4-Year Scholarship and Distinguished Graduate

Software Skills

- InDesign, Illustrator, Photoshop, Lightroom, Acrobat, Microsoft Office 365, Zoom, Blackboard, iMovie, Procreate

Residencies

2022 Alumni Atelier Associate, Savannah College of Art and Design, Savannah, GA

- Mentored 50 graduate and undergraduate students in painting and printmaking during the 10-week residency
- Demonstrated printmaking and promoted the fine art program to hundreds of prospective families

1987 Cooper Union’s Studio Art School of the Aegean, Samos, Greece

- Full-Scholarship

Solo and Group Exhibitions

2022

- What’s in Your Sketchbook? She / They Gallery, Santa Ana, CA

2021

- Unique Minds: Creative Voices, Princeton University, Princeton, NJ
- Fall Open Studio, Savannah College of Art and Design, Savannah, GA
- If I Had Wings, Thesis Exhibition, (solo exhibition), Art Steps Virtual Gallery Spring Open Studio, Savannah College of Art and Design, Savannah, GA
- Creating Change Visual Gallery, New Jersey Theater Alliance, Morristown, NJ
- Love in the Time of Covid-19, Delaware Valley Arts Alliance, Narrowsburg, NY

2020

- Fall Open Studio, Savannah College of Art and Design, Savannah, GA
- Flatfile 8x8 Virtual Exhibition, Flatfile Gallery, Schweitzer Fine Art, NY
- Spring Open Studio, Savannah College of Art and Design, Savannah, GA

2019

- The Places I Know, (solo exhibition), Washington Township Public Library, Long Valley, NJ

2008

- South Shore Fusion of the Arts, Tamarac Gallery, Gary, IN

Permanent Collection

- Beard & Weil Gallery, Wheaton College, Norton, MA

Private Collections

Atlanta, GA	Duxbury, MA	Kassel, Germany	Ottawa, Canada
Charleston, SC	Hartford, CT	Menlo Park, CA	Phoenix, AZ
Chicago, IL	Houston, TX	Morristown, NJ	Savannah, GA
Dallas, TX	Indianapolis, IN	Naples, FL	Washington D.C.

Community Engagement

Engaged Community Leader

- Led, organized, and pitched parish-wide initiatives, speeches, and outreach to more than 7500 parishioners as an integral team leader in a parish \$3,000,000 Capital Campaign; exceeded the original goal by \$65,000
- Initiated and led volunteers to provide music to 300 students and faculty during weekly morning masses and saved the parish school an estimated \$40,000 over the course of two years
- Developed curriculum and taught more than 1000 children as an Educator for the Parish Religious Education
- Enhanced and led the music program curriculum for 500 children during the Annual Parish Summer Camp
- Led 120 Girl Scouts throughout the school year and during summer camp as a Girl Scout Troop Leader
- Led more than 100 adults as a Mentor for the Parish Adult Spiritual Education
- Enhanced the curriculum and guided more than 60 women as a team leader for the annual parish Women’s Spiritual Renewal Weekend Retreat
- Led more than 1,500 parishioners in liturgical music during weekly mass as a parish cantor
- Confidentially verified and registered families in need, assisted with leading the volunteers in the organization of materials, workflow, and the distribution of more than 400 food baskets each holiday season
- Reported school activities as a Guest Columnist for The Northwest Indiana Times Newspaper
- Community Volunteer: Special Olympics, 4-H, ASSIST Scholars International, Project Horses for Forces